

Prime Contractor Award

PROJECT NOMINATION FORM 2023

Open to all VICA Industry Members in good standing. Nominees must have been members for a minimum of six (6) months at time of submission. The project must have achieved substantial completion by February 3, 2023 and be located on Vancouver Island, Gulf Islands or the Sunshine Coast.

MANDATORY SUBMISSION REQUIREMENTS- COMPLETION CHECKLIST

- Completion of this Award Nomination Form.
- Project Substantial Completion Certificate.
- Project description of why the nominee is worthy, including 500-word (maximum) project summary.
- Two (2) or more letters of support validating the VICA Award nomination.
- Six high-resolution photographs and/or multimedia
- Submission must be sent as **one combined PDF file** (photographs may be submitted separately)

** Please read the VICA Project Achievement Award Conditions & Criteria document before submission.*

Over \$20 Million \$10 Million to \$20 Million \$5 Million to \$10 Million Under \$5 Million

Legal Name of Nominated Company: _____

Main Contact: _____

Phone: _____ Email: _____

Legal Name of Project: _____

Legal Project Location/Address: _____

Project Value: \$ _____

Construction Period from: _____ to: _____

Date of Substantial Completion: _____

Architect/Engineer: _____

Type of Construction: New Construction Tenant Improvement Renovation

- Project description:
 - Please include a 500-word (maximum) project summary that will be used as the description for member voting and in the event program.
 - Remainder of description can include, but isn't limited to:
 - innovation; collaboration; financial and/or schedule performance; risk, quality, and/or material management; sustainable practices and/or environmental certifications; safety practices; community consideration; client satisfaction.

NOMINATION SUBMISSION DEADLINE

VICA Award nomination submissions must be received before 12:00 PM, February 17, 2023 (PDT).

Please submit your nomination electronically to sarah@vicabc.ca using the subject line: *VICA Awards Nomination – Nominated Company Name*

The VICA Award recipients will be announced at our VICA Awards & Charity Casino event on April 14, 2023 at the Delta Ocean Pointe Resort.

Please note that submissions timestamped after the submission deadline will not be considered.

You may also nominate subcontractors on this project.

- Please list each Trade you wish to nominate below. This gives VICA permission to use the photographs, project information and letters of support for the Trade Contractor nominated.
- As a Prime Contractor, you must submit an additional letter of support for each Trade Contractor nominated below.
- Trade contractors will then be required to submit their own nomination form and 500 word description to complete the nomination package.

Trade Contractor: _____

Principal Contact: _____ Phone: _____ Email: _____

Trade Contractor: _____

Principal Contact: _____ Phone: _____ Email: _____

Trade Contractor: _____

Principal Contact: _____ Phone: _____ Email: _____

By submitting this application, I agree that the project is free from any liens and/or legal issues as at the date of submission.

Name of person submitting application: _____ *Date:* _____