

## **Criteria and Conditions – VICA Awards 2019**

### General Contractor, Trades Contractor, Mechanical Contractor, Electrical Contractor, Manufacturer/Supplier Awards

General Contractor are permitted to submit nominations provided that they are members of VICA and have at least one superintendent or full-time construction manager on their payroll on the job site throughout the life of the project.

The project (or contract entry) must have substantial completion within the two calendar years leading up to Dec 31, 2019 of the year the nomination is made.

A panel of judges will review all the project submissions after January 15, 2019. The judges reserve the right to re-assign entries to the category they deem fit. The decisions of the judges are final.

Part of all submissions by General Contractors, Trade Contractors, Electrical Contractors, Mechanical Contractors and Manufacturers & Suppliers must include a minimum 1 page 'Fact Sheet' based on the 6 criteria points below. This document will be integral in evaluating the merits of the project entry.

### **CRITERIA**

#### **(1) PRESENTATION**

All photographs submitted become the property of VICA. These will be used to promote the Awards of Excellence, VICA and the construction industry. Photographs should be in high resolution .eps and .jpg formats. Please send your Dropbox invitations or links to FTP sites to [sarah@vicabc.ca](mailto:sarah@vicabc.ca)

Please provide a 200-word statement outlining the project and identifying why you consider your project "award-worthy". Optional materials include references and testimonial letters by trade contractors, owners, or stakeholders, and other awards presented for this project.

#### **(2) FINANCIAL PERFORMANCE**

Sufficient information should be provided to the judges to evaluate the budget performance of the project, including if profit objectives were met. Please also include the bidding method that was used to secure the contract.

#### **(3) SCHEDULE**

Information must be provided to show the project's schedule data and the actual performance relative to the agreed schedule.

#### (4) VALUE ENGINEERING, INNOVATIONS & BIDDING PROCESS

Provide details on any special tools such as BIM or other that were used during the bidding process.

Provide information on any specific innovations or improvements through value engineering that provided a financial benefit to the owner or improvements to the schedule.

#### (5) CHALLENGES

Outline any unexpected hurdles that you over came, and how they were resolved.

#### (6) SUSTAINABLE CONSTRUCTION

Provide any information on LEED, Excellence in Building or similar systems, if they were a requirement in the construction of this project.

### **OTHER CONDITIONS**

#### SAFETY RECORD

Please include your project's safety practices and records, including lost / time accidents (if applicable) on this project.

#### SITE CO-OPERATION

Communications and co-operations between the stakeholders on this project.

#### MATERIAL MANAGEMENT

Procurement, delivery and storage of materials for this project.

#### QUALITY

Evidence must be presented to clearly indicate the level of quality achieved on the project. Testimonials are welcomed.

#### PATENT RIGHTS

If the project entry contains any feature which is or could be protected by patent rights, the submission must be accompanied by written evidence to show that the necessary steps have been taken to secure the requisite legal protection since neither the sponsor of the award nor the Vancouver Island Construction Association can assume any responsibility for "prior disclosure" in advance of a patent application.

#### PROJECT REVIEWS

Project Reviews will be conducted from February 1<sup>st</sup>, 2019 to March 15<sup>th</sup>, 2019.

## **Outstanding Woman in Construction Award, Education Leadership Award, U40 Award, Member of the Year Award, Innovation & Productivity Award, Safety Awards.**

All nominations must be submitted to VICA by January 31, 2019 and include:

- A completed nomination form
- One page brief description outlining why this individual/company is being nominated
- A brief biography or company history
- Minimum of two (2) reference letters with contact information
- Nominees must be a member of VICA
- The Chair of the Association is not eligible during the year in which she holds such position
- An outstanding achievement award may not be presented in any year in which in the opinion of the judges, no suitable candidate has been nominated.
- The decision of the awards committee is final and not subject to appeal
- All submissions in support of a nominee for this award become the property of VICA.
- The winner in each category will be announced at the 2019 VICA Awards Gala on April 23, 2019.

### **Safety Awards Criteria**

The Safety Awards are designed to honour those contractors who have maintained a superior safety record during the course of the year. The Safety Award will be based on a contractor's claims experience record with the Workers' Compensation Board. The categories for the awards are as follows:

General Contractor 10-49, 999 personhours

General Contractor 50,000 - 99,999 personhours

General Contractor 100,000 - 199,999 personhours

General Contractor 200,000 or more personhours

Trade Contractor 10-49, 999 personhours

Trade Contractor 50,000 - 99,999 personhours

Trade Contractor 100,000 - 199,999 personhours

Trade Contractor 200,000 or more personhours

Special recognition will be given to those companies who have zero accident frequencies in their respective categories. To nominate your company, please complete and return this form authorizing the WorkSafe BC to release the information on your company's claims experience record to VICA for the purpose of determining the winning entries. We encourage all members to submit for this prestigious award.