

VICA AWARDS 2019 - CRITERIA & CONDITIONS

All nomination submission forms from General Contractors, Trade Contractors, Electrical Contractors, Mechanical Contractors and Manufacturers & Suppliers must include a minimum one (1) page “fact sheet” based on the [six \(6\) criteria points below](#).

Deadline for nomination form: February 15 at 12:00 AM (midnight).

A panel of judges will review all the project submissions after the nomination deadline. The judges reserve the right to re-assign entries to the category they deem fit. The decisions of the judges are final.

GENERAL, TRADE, MECHANICAL, ELECTRICAL, MANUFACTURER & SUPPLIER AWARD

General Contractors are permitted to submit nominations provided they are members of VICA in good standing and have at least one superintendent or full-time construction manager on their payroll on the job site throughout the life of the project.

- The project (or contract entry) must have substantial completion within the two (2) calendar years leading up to Dec 31, 2019 of the year the nomination is made.

General Contractors may also nominate other companies that worked on the submitted project:

1 Electrical Contractor • 1 Mechanical Contractor • 5 Trade Contractors • 1 Manufacturer & Supplier

** Each company must also submit a fact sheet as outlined below.*

CRITERIA FOR “FACT SHEET” - GC, TC, EC, MC, M&S

This document will be integral in evaluating the merits of the project entry.

(1) PRESENTATION

Please provide a 200-word statement outlining the project and identifying why you consider your project “award-worthy”. Optional materials include references and testimonial letters by trade contractors, owners or stakeholders and other awards received for this project.

Please also provide relevant photographs and your company’s logo. Photographs should be print quality resolution and your logo should be in a vector format (eps) or PDF. Please send compressed folders, Dropbox invitations, or links to FTP sites to sarah@vicabc.ca.

Please note that submitted photos become the property of VICA. These may be used to as marketing collateral to promote the Awards Gala, the Association, and the Vancouver Island construction industry.

(2) FINANCIAL PERFORMANCE

Provide enough information to the judges to evaluate the budget performance of the project, including if profit objectives were met. Please also include the bidding method that was used to secure the contract. Please note that you do not need to provide detailed project financials.

(3) SCHEDULE

Provide information to show the project's schedule data and the actual performance relative to the agreed schedule.

(4) VALUE ENGINEERING, INNOVATIONS & BIDDING PROCESS

Provide details on any special tools, such as BIM, that were used during the bidding process. Provide information on any specific innovations or improvements through value engineering that resulted in a financial benefit to the owner or improvements to the schedule.

(5) CHALLENGES

Outline any unexpected hurdles that you overcame and how they were resolved.

(6) SUSTAINABLE CONSTRUCTION

Provide information on LEED, Excellence in Building, or similar systems if they were a requirement in the construction of this project.

OTHER CONDITIONS

SAFETY RECORD

Please include your project's safety practices and records, including lost/time accidents (if applicable).

SITE CO-OPERATION

Communications and co-operations between the stakeholders on this project.

MATERIAL MANAGEMENT

Procurement, delivery and storage of materials for this project.

QUALITY

Evidence must be presented to clearly indicate the level of quality achieved on the project. Testimonials are welcomed.

PATENT RIGHTS

If the project entry contains any feature which is, or could be, protected by patent rights, the submission must be accompanied by written evidence to show that necessary steps have been taken to secure the requisite legal protection since neither the sponsor of the award nor the Vancouver Island Construction Association can assume any responsibility for "prior disclosure" in advance of a patent application.

PROJECT REVIEWS

Project Reviews will be conducted from February 15, 2019 to March 15, 2019. Finalists will be announced in early April and recipients will be announced at the VICA Awards Gala on April 23, 2019. Some awards may not be presented if, in opinion of the judges, no suitable candidate has been nominated. The decision of the awards committee is final and not subject to appeal.

OUTSTANDING WOMAN IN CONSTRUCTION, EDUCATION LEADERSHIP, U40, MEMBER OF THE YEAR, INNOVATION & PRODUCTIVITY, SAFETY

All nominations must be submitted to VICA by February 15, 2019 12:00 AM (midnight) and include:

- Completed nomination form
- One-page description outlining why this individual/company is being nominated
- A brief biography or company history
- Minimum of two (2) reference letters with contact information

NOTE: Nominees must be a member of the Vancouver Island Construction Association (VICA). All nomination submissions and supporting documents become the property of VICA. The VICA Board of Director Chair is not eligible for nomination during the year in which he/she holds position.

SAFETY AWARD CRITERIA

The Safety Award is designed to honour those contractors who have maintained a superior safety record during the year. The award will be based on a contractor's claims experience record with the Workers' Compensation Board. The categories are as follows:

- General Contractor 10 - 49,999 personhours
- General Contractor 50,000 - 99,999 personhours
- General Contractor 100,000 - 199,999 personhours
- General Contractor 200,000 or more personhours

- Trade Contractor 10 - 49,999 personhours
- Trade Contractor 50,000 - 99,999 personhours
- Trade Contractor 100,000 - 199,999 personhours
- Trade Contractor 200,000 or more personhours

Special recognition will be given to those companies who have zero accident frequencies in their respective categories. To nominate your company, please complete and return this form authorizing WorkSafe BC to release the information on your company's claims experience record to VICA for the purpose of determining the winning entries.

We encourage all members to submit for this prestigious award.