



# Vancouver Island Construction Association

## The Vancouver Island Construction Association Scholarship Program

The VICA Scholarship Program provides funding to support apprentice participation in construction trades technical training at a recognized post secondary institution. The Program is intended to be a Vancouver Island program as partnerships develop and evolve within the education sector on the Island. The Mid-Island Construction Association has an existing scholarship program and relationship with the mid-island school districts and the VICA Scholarship Program will respect that program and those relationships. The VICA Scholarship Program will be reviewed annually by the Trades and Scholarship Committee and the Committee will report back to the Board in the event any changes are required and recommended by the Committee.

The VICA will annually allocate a total of \$3500 to the scholarship program. The annual funding provide up to \$500 reimbursement for training tuition costs based on paid receipts from the scholarship award-winning students. At present there are seven scholarships that fall under two award categories:

1. The **VICA Apprentice Scholarship** available for award to the highest technical training achievement for South Island Partnership apprentices in six trade categories; carpentry, electrical, joinery/cabinetmaking, plumbing, sheet metal and welding.
2. The **VICA Super Star Apprentice Scholarship** available for award to a construction apprentice at any level who has overcome obstacles and adversity to successfully complete technical training.

VICA will administer the Scholarship Program through the Trades and Scholarship Committee as approved by the VICA Board of Directors.

### VICA Apprenticeship Scholarship Awards

VICA Carpentry Apprenticeship Tuition Scholarship Award - \$500

The Carpentry Level 1 South or North Island Partnership Apprentice with the highest overall combined theory and practical marks in their Level 1 Apprenticeship Technical Training will receive a scholarship of \$500 towards further apprenticeship technical training.

VICA Electrical Apprenticeship Tuition Scholarship Award - \$500

The Electrical Level 1 South or North Island Partnership Apprentice with the highest overall combined theory and practical marks in their Level 1 Apprenticeship Technical Training will receive a scholarship of \$500 towards further apprenticeship technical training.

VICA Joinery/Cabinet Making Apprenticeship Tuition Scholarship Award - \$500

The Joinery/Cabinet Making Level 1 South or North Island Partnership Apprentice with the highest overall combined theory and practical marks in their Level 1 Apprenticeship Technical Training will receive a scholarship of \$500 towards further apprenticeship technical training.

#### VICA Plumbing Apprenticeship Tuition Scholarship Award - \$500

The Plumbing Level 1 South or North Island Partnership Apprentice with the highest overall combined theory and practical marks in their Level 1 Apprenticeship Technical Training will receive a scholarship of \$500 towards further apprenticeship technical training.

#### VICA Sheet Metal Apprenticeship Tuition Scholarship Award - \$500

The Sheet Metal Level 1 South or North Island Partnership Apprentice with the highest overall combined theory and practical marks in their Level 1 Apprenticeship Technical Training will receive a scholarship of \$500 towards further apprenticeship technical training.

#### VICA Welding Level C Training Tuition Scholarship Award - \$500

The Welding Level C Award for the South or North Island Partnership student with the highest overall combined theory and practical marks in their Level C Training will receive tuition credit of \$500 towards further Welding Training.

### **Administration**

1. The South and North Island Partnerships (SIP/NIP) Offices will report the highest achieving student for each of the six construction trades to the VICA Trades and Scholarship Committee for their approval in October annually.

In the event of a tie for the top achieving student, the student who has demonstrated the overall best attitude, motivation and attendance based on recommendation from the technical training department will be awarded the scholarship in their trade.

2. Process:
  - a. SIP and NIP Offices will notify the VICA office of top achieving student for the 6 scholarship awards in October of each year.
  - b. VICA Trades and Scholarship Committee will adjudicate submissions from SIP and NIP
  - c. SIP and/or NIP Offices will send notification to the secondary school of the top achieving students for the 6 scholarship awards for inclusion in the secondary school's awards ceremony.
  - d. The Secondary School will contact VICA to arrange for their participation and attendance at the schools' awards ceremony and ensure the award winning student is invited and attends the event.
  - e. A VICA representative presents the scholarship awards (including a letter/scholarship certificate instructing how to collect the scholarship award) at the Students' Secondary School Awards Ceremony (date varies by school and can take place in May, June, October or November each year)
  - f. Award winning student registers for further training at a recognized post secondary institution and submits receipt up to \$500 to VICA for reimbursement.
  - g. VICA administers scholarship, maintaining list of award winners and issues cheque for the scholarship recipient when tuition receipt is received.

### **VICA Super Star Apprentice Scholarship**

The VICA Super Star Apprentice Scholarship is available for award to a construction apprentice at any level who has overcome obstacles and adversity to successfully complete technical training.

The VICA will award one Apprentice with a \$500 scholarship for further technical training based on a written submission from an apprentice or a family member, employer, secondary school or recognized post secondary institution within the SIP and NIP jurisdictions to the VICA scholarship selection committee.

#### Submission Criteria:

- Provide confirmation the apprentice must be living, working or going to school on Vancouver Island
- Evidence of successful completion of technical training in level 1, 2, or 3 during the current school year (apprentice report)
- Description of adversity or obstacles experienced by the apprentice
- Explanation of how obstacles were overcome by the apprentice
- Recommendation from trades teacher, instructor or employer
- Submissions are accepted from any of the following 1) the apprentice, or 2) their employer, or 3) training instructor or teacher

#### Administration:

1. VICA will advertise the Super Star Apprenticeship Scholarship Award and accept submissions in October of each year.
2. VICA Scholarship Committee will evaluate submissions and make award winning selection based on a committee vote and a simple majority will rule.
3. VICA will reimburse the award-winning student in this category up to \$500 in tuition costs.
4. Representatives from the VICA present the Scholarship Award at the award winning Students' Secondary or Post Secondary Awards Ceremony (secondary school and post secondary institution award ceremony date vary and can take place in May, June, October or November each year)
5. Process:
  - VICA advertises scholarship and deadline date
  - VICA Trades and Scholarship Committee will adjudicate submissions
  - VICA representative attends award ceremony and presents award including instructions on how to access scholarship.
  - VICA administers scholarship, maintaining list of award winners and issues cheque for the scholarship recipient when tuition receipt is received.

It is intended all scholarships will be recognized in association publications.